

## CIVIL CEREMONIES AT THE KNIGHTSBROOK HOTEL, SPA & GOLF RESORT

Quickly becoming known as Meath's most sought after Wedding Venue, Knightsbrook Hotel Spa & Golf Resort has facilities on site for blessings and civil ceremonies. Our Barbican Suite is ideal for large ceremonies of up to 250 guests whilst our Willow Suite is perfect for more intimate gatherings. Both rooms are dressed with chair covers and sashes, floral arrangements and traditional red carpet at the entrance to the room, creating a warm and elegant ambience for your civil ceremony.

Our experienced Wedding & Event Manager; Sinéad will assist you with the careful planning of all aspects of your wedding from the ceremony through to the celebrations afterwards.



### Complimentary Civil Ceremony Package

- Red Carpet Welcome on Arrival
- Ceremony Room Dressed with Floral Arrangements & Candelabras
- Elegant Chair Covers with Ivory Sashes
- Free Consultancy & Planning with our experienced Wedding Co-ordinator
- PA System
- Event co-ordination provided by our Management Team on the day
- Complimentary Car Parking for 600 cars
- Discounted Accommodation rates for your guests on the night of your event

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### **The Marriage Notification Process:**

You the couple must attend in person at the office of the Registrar by prior appointment to give at least three months notification of intention to marry.

At this consultation you will be presented with a Marriage registration form.

While only three months notice is required by law it is advisable to contact the Registrar well before the intended date of marriage to receive a timely appointment.

At this meeting with the Registrar you will be asked for the following: Full evidence of name, address, age, marital status and nationality.

In general you will be asked to produce passports as I.D., original final decrees in respect of previous divorce (if applicable), P.P.S. numbers of the couple. The Registrar will advise if any additional official documentation is required.

You will also be asked for the details of the marriage, the intended date, the names and date of births of witnesses and details of the venue.

The Marriage notification can be given to any Registrar, the HSE will advise you of the contact details that are closest to you.

You will then need to meet our Wedding & Event Manager; Sinéad who will complete the particulars on the documentation that apply to venue.

Contact: Civil Registration Office's;

- Navan Enterprise Centre , Trim Road, Navan, Co Meath. Tel: 046 9097833
- Heath Centre, Mullingar, Co Westmeath . Tel: 044 9395098
- Haymarket Health Centre, South Bank Street, Drogheda, Co Louth. Tel: 041 9832963
- Joyce House, 8-11 Lombard Street East, Dublin 2. Tel: 01 8638200

For further information on Civil Ceremonies in Knightsbrook Hotel Spa & Golf Resort please do not hesitate to contact Sinéad on **046 9482114** or email **[events@knightsbrook.com](mailto:events@knightsbrook.com)**

**[Download our Wedding Brochure Here](#)**

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